

UNIVERSITY OF MINNESOTA

Twin Cities Campus

Office of Oversight, Analysis, & Reporting
Office of the Vice President for Research

450 McNamara Alumni Center
200 Oak Street S.E.
Minneapolis, MN 55455

Office: 612-625-9057
Fax: 612-624-4843
<http://www.oar.umn.edu>
Email: oar@umn.edu

December 5, 2008

TO:

FROM: Sarah Waldemar, Interim Director 

SUBJECT: OAR Salary Transaction Review

Periodic transaction review is required as a part of OAR's responsibility to ensure financial compliance on sponsored projects. A salary transaction review indicates that you may have had limited non-sponsored salary support in the summer of 2007. Specifically for the week preceding the submission of the following proposal(s),

reporting reflects 100% sponsored salary coverage. Proposal preparation costs are an unallowable charge to sponsored projects per Circular A21.

Please review this period and let us know if our information is correct or if we might have missed salary support from non-sponsored sources.

If our records are accurate it may be necessary to recertify your effort for the period(s) in question and remove paid sponsored salary used to prepare your proposal(s) to non-sponsored sources. We request a response by January 5, 2009. If you have questions please contact Senior Compliance Analyst David March as soon as possible at 624-1229 or by email at march016@umn.edu.

SW:dm